

Report and Accounts  
for the year ended 31 December 2016  
for  
The Angus Talking Newspaper Association

Scottish Charity Number SC037562

**The Angus Talking Newspaper Association, Scottish Charity No: SC037562**

**Contents**

**Year ended 31 December 2016**

<b>Contents</b>	<b>Page</b>
Trustees' Annual Report	2 - 3
Report of the Independent Examiner	4
Receipts and Payments Account	5
Statement of Balances	6
Notes forming part of the Accounts	7

# The Angus Talking Newspaper Association, Scottish Charity No: SC037562

## Trustees' Annual Report Year ended 31 December 2016

The trustees present the annual report and receipts and payments accounts for The Angus Talking Newspaper Association for the year ended 31 December 2016.

### Reference and Administrative Information

Charity Name: The Angus Talking Newspaper Association

Charity Registration Number: SC037562

Charity's Principal Address: 113 Dundee Road  
Forfar  
Angus  
DD8 1JD

Trustees: Ian Scott (Chairman)  
Lorna Milne (Treasurer)  
Elizabeth Mountford (Secretary)  
Brian Cruickshanks (Vice Chair)  
Barclay Bisset  
Alec Edwards

Independent Examiner: Graeme E Loudon CA  
MMG Archbold CA  
Chapelshade House  
78 – 84 Bell Street  
Dundee DD1 1RQ

Bankers: The Royal Bank of Scotland  
Forfar Branch  
65 East High Street  
Forfar  
DD8 2EP

# The Angus Talking Newspaper Association, Scottish Charity No: SC037562

## Trustees' Annual Report (cont) Year ended 31 December 2016

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing Document

The Association was set up by a group of volunteers in Angus and was recognised as a Scottish Charity with effect from 26<sup>th</sup> October 2006. The Association is governed by its constitution.

#### Recruitment and Appointment of Trustees

The Trustees are the Office Bearers and the Management Committee. The Office Bearers and the Management Committee are appointed at the Annual General Meeting. Appointment and removal is in accordance with the Association constitution, which requires agreement by a quorum. The quorum will consist of the chairman or vice chair plus 4 others. The Trustees who held office during the year are shown on page 2.

### OBJECTIVES AND ACTIVITIES

#### Charitable Purpose

The purpose of the charity is to provide free of cost to the visually impaired recipients, local news on a monthly basis, as reported in the appropriate local newspapers.

#### Summary of Main Activities and Achievements

During the past year the charity has discharged its core function of making local news accessible to the blind and partially sighted. Every month, as in previous years, volunteers have gathered in each of the Angus burghs and made recordings of the local weekly newspapers which have been copied to CDs by the technical team in Brechin and posted out to our recipients.

Last year the technical team saw a complete change in personnel and this year they moved from their base of many years in the Damacre Centre to the new Community Campus further out of the town. After initial teething problems this move has worked out well and the work of copying and distributing the CDs continues to be carried out efficiently.

The other big change this year has been the commissioning of a brand new web site. This is now online and two of our volunteers have been trained in keeping it updated. It is hoped that this will continue to be refined and developed over the coming year.

### FINANCIAL REVIEW

#### Reserves Policy

The Association is operated by volunteers and incurs no salary related costs. There are no debts to be met by the Association; therefore a policy on reserves is not currently required. However, at the AGM the members are advised of both the year end reserves and the current position, and these are discussed as part of the plans for the forthcoming year. The reserves in hand at 31<sup>st</sup> December 2016 are £7,667 which the Association considers to be appropriate.

#### Donated Facilities/Services

Angus Council provide accommodation for the monthly copying and distribution of the recordings within the Damacre Centre, Brechin.

Approved by the Trustees and signed on their behalf by,



Ian Scott (Chairman)  
Date: 17 May 2017

**The Angus Talking Newspaper Association, Scottish Charity No: SC037562**

**Independent Examiner's Report to the Trustees of The Angus Talking Newspaper Association  
Year ended 31 December 2016**

I report on the accounts of The Angus Talking Newspaper Association for the year ended 31 December 2016 as set out on pages 5 to 7.

**Respective responsibilities of trustees and independent examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**


My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Graeme E Loudon CA  
MMG Archbold CA  
Chapelshade House  
78 – 84 Bell Street  
Dundee DD1 1RQ

Date: 18 May 2017

The Angus Talking Newspaper Association, Scottish Charity No: SC037562

Receipts and Payments Account  
Year ended 31 December 2016

	Note	Unrestricted Total 2016 £	Unrestricted Total 2015 £
<b>Receipts</b>			
Donations		520	80
Income from investments other than land and buildings		<u>61</u>	<u>73</u>
		<u>581</u>	<u>153</u>
<b>TOTAL RECEIPTS</b>		<b>581</b>	<b>153</b>
<b>Payments</b>			
Payments relating directly to charitable activities	3	774	768
Governance costs	3	<u>246</u>	<u>240</u>
		<u>1,020</u>	<u>1,008</u>
<b>TOTAL PAYMENTS</b>		<b><u>1,020</u></b>	<b><u>1,008</u></b>
<b>Deficit for the Year</b>		<b><u>(439)</u></b>	<b><u>(855)</u></b>

The Angus Talking Newspaper Association, Scottish Charity No: SC037562

Statement of Balances  
as at 31 December 2016

	Unrestricted Total 2016 £	Unrestricted Total 2015 £
<b>Bank &amp; Deposit Balances</b>		
Cash & bank balances at start of year	8,106	8,961
Deficit shown on receipts and payments account	<u>(439)</u>	<u>(855)</u>
Cash & bank balances at end of year	<u>7,667</u>	<u>8,106</u>
<b>Liabilities</b>		
Independent Examination fees	<u>252</u>	<u>240</u>

The Accounts were approved by the The Angus Talking Newspaper Association on 17 May 2017 and signed for and on behalf of the Board by:



Ian Scott, Chairman

The Angus Talking Newspaper Association, Scottish Charity No: SC037562

Notes forming part of the financial statements  
For the year ended 31 December 2016

1. Trustee Remuneration and Related Party Transactions

- (a) No trustee or connected person received remuneration during the year.
- (b) No trustee received expenses during the year.

2. Nature and Purpose of Funds

All of the funds held are unrestricted. The balance in hand at 31 December 2016 is £7,667.

	Unrestricted Total 2016 £	Unrestricted Total 2015 £
<b>3. Analysis of Payments</b>		
<b>Charitable activities</b>		
Recording consumables	404	404
Postage	9	23
Travel expenses	-	42
Repairs and renewals	65	229
Website expenses	276	-
Conference expenses	-	70
Miscellaneous	<u>20</u>	<u>-</u>
	<u>774</u>	<u>768</u>
<b>Governance costs</b>		
Independent examination fee	<u>246</u>	<u>240</u>